

November 3, 2016 Email Collins to Scot Mussi

Thomas Collins

From: Thomas Collins
Sent: Thursday, November 03, 2016 10:39 AM
To: scot@azfree.org
Cc: Sara Larsen
Subject: Complaint filing

Scot:

If you want to file a complaint with the commission the process is outlined in the rule attached below. Thanks,
Tom

<http://us1.campaign-archive1.com/?u=ffa2eeb15a81773a56e81ebb9&id=4757e52877>



Article 2. Compliance and Enforcement Procedures

R2-20-201. Scope

These rules provide procedures for processing possible violations of the Citizens Clean Elections Act.

R2-20-202. Initiation of compliance matters

Compliance matters may be initiated by a complaint or on the basis of information ascertained by the Commission in the normal course of carrying out its statutory responsibilities.

R2-20-203. Complaints

- A. Any person who believes that a violation of any statute or rule over which the Commission has jurisdiction has occurred or is about to occur may file a complaint in writing to the Executive Director.
- B. A complaint shall conform to the following:
 - 1. Provide the full name and address of the complainant; and
 - 2. Contents of the complaint shall be sworn to and signed in the presence of a notary public and shall be notarized.
- C. All statements made in a complaint are subject to the statutes governing perjury. The complaint shall differentiate between statements based upon personal knowledge and statements based upon information and belief.
- D. The complaint shall conform to the following provisions:
 - 1. Clearly identify as a respondent each person or entity who is alleged to have committed a violation;
 - 2. Statements which are not based upon personal knowledge shall be accompanied by an identification of the source of information which gives rise to the complainant's belief in the truth of such statements;
 - 3. Contain a clear and concise recitation of the facts which describe a violation of a statute or rule over which the Commission has jurisdiction; and
 - 4. Be accompanied by any documentation supporting the facts alleged if such documentation is known of, or available to, the complainant.

R2-20-204. Initial complaint processing; notification

- A. Upon receipt of a complaint, the Executive Director shall review the complaint for substantial compliance with the technical requirements of A.A.C. R2-20-203, and, if it complies with those requirements, shall within 5 days after receipt of the complaint notify each respondent that the complaint has been filed, advise each respondent of Commission compliance procedures, and provide each respondent a copy of the complaint.
- B. If a complaint does not comply with the requirements of A.A.C. R2-20-203, the Executive Director shall so notify the complainant and any person or entity identified therein as respondent, within the 5 day period specified in subsection A, that no action should be taken on the basis of that complaint. A copy of the complaint shall be provided with the notification to each respondent.

R2-20-205. Opportunity for no action on complaint-generated matters

- A. A respondent shall be afforded an opportunity to demonstrate that no action should be taken on the basis of a complaint by submitting, within 5 days from receipt of a

